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SECTION A - SUPPLEMENTAL INFORMATION

The purpose of Amendment 0006 to Solicitation No. W52P1J04R0024 is to incorporate the following changes:

1. Section J, Attachment 027, CEB-IZ SOW, paragraph 2.4, is hereby amended. For bidding purposes only, for CEB-IZ Operations will run a simple 8-hour shift, 5 days a week, 40 hours a week, no overtime.
2. Section J, is hereby amended to include Attachment 033: Industry Questions and Answers Amendment 0006.
3. Section G, Annual Orders for Services, is hereby amended to remove the paragraph on Allowable Costs.
4. Section L, IV. Volume III-Cost/Price Information B. 4. f. CLIN 1006AB-Travel Expenses for Liaison (Cost Only) is hereby amended to read: For evaluation purposes each offeror shall propose travel for 4 trips per year (1 per quarter) for one person from Rock Island, Illinois to Camp Arifjan, Kuwait.
4. As a result of this amendment, the proposal due date remains unchanged.

*** END OF NARRATIVE A 009 ***

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SECTION G - CONTRACT ADMINISTRATION DATA

CLIN STRUCTURE

	60-Day Transition	10 Months of Performance	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Planning	FFP					
Execution	FFP					
Phase-Out	FFP (Included in transition period, not part of 60 phase-in transition)					
Maintenance Operations		CPFF	CPFF	CPAF	CPAF	CPAF
Supply Operations		CPFF	CPFF	CPAF	CPAF	CPAF
Medical Operations		FFP	FFP	FFP	FFP	FFP
Contractor Acquired Purchases		Cost Only	Cost Only	Cost Only	Cost Only	Cost Only
Information Management		FFP	FFP	FFP	FFP	FFP
Controlled Access Website		FFP	FFP	FFP	FFP	FFP
Base Operations		CPFF	CPFF	CPAF	CPAF	CPAF
Liaison Support		FFP	FFP	FFP	FFP	FFP
Travel for Liaison Support		Cost Only	Cost Only	Cost Only	Cost Only	Cost Only
CEB-IZ Operation		LH	LH	LH	LH	LH
CEB-IZ Facilities		CPFF				
CEB-IZ Operations ODCs		CPFF	CPFF	CPFF	CPFF	CPFF
CDRLS		NSP	NSP	NSP	NSP	NSP

For the following CLINs: Maintenance Operations, Supply Operations, and Base Operations will be Cost-Plus-Fixed-Fee (CPFF) for the base year (consisting of 60 days of transition and 10 months of performance) and Option Year 1. For Option Years 2 through 4, it is the Government's intent to transition these CLINs into Cost-Plus-Award-Fee (CPAF). The Government reserves the right to change CLIN structure.

The CEB-IZ Facilities CLIN will be priced for the base year only with an estimated total cost of \$50 Million (rough order of magnitude). Option Years 1-4 will not be priced at this time. (see Attachment 030).

TASK ORDER PROCEDURES

1. Task Orders (TOs). One or more TOs may be issued during the performance period of this contract. In accordance with the Federal Acquisition Streamlining Act (FASA) and FAR 16.505(b), the Contracting Officer (KO) will give each awardee a fair opportunity to be considered for each order unless one of the conditions in paragraph B (2) below apply. Procedures and selection factors to be considered for each TO which provide fair opportunity are set forth in B (1) below.

2. Procedures Providing a Fair Opportunity for Consideration on Each Requirement. The Government intends to provide all awardees a fair opportunity for consideration. This fair opportunity will be provided through the Governments examination of existing information already in the Governments possession, such as awardees original proposal (labor rates, technical/management approaches, etc.) current past performance report records (including the Contractors original proposals data if it is the most current data in the Governments possession), and current workload. As work proceeds under this contract, past performance report

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records submitted with the original proposal may be disregarded for current performance reports received on Task Orders performed under this contract. The Governments examination of existing information will be conducted in light of the functional and/or technical areas of the requirement and used to determine which awardees will be requested to submit a proposal for the requirement. Although the Government is not required to do so, it is possible that this examination will result in the Government contacting all of the multiple awardees for submission of a proposal. Offerors have 3 days to submit, in writing, to KO their intent on whether they will or will not submit a proposal for the given Task Order. Additional guidelines on proposal dates and submission requirement timelines will be given with each individual TO. Selection Criteria for Awarding Task Order. Once the proposals for the requirement are received, the Government will evaluate the proposals against selection criteria identified in each individual Task Order. The Governments award decision will be based, as a minimum, on a selection that addresses past performance, technical/management approach, progress towards subcontracting goals, (CONUS Only), price/cost and current workload.

3. Solicitation of Written Proposal from Selected Contractor. The cognizant KO will issue a written TO proposal request which will specify the anticipated contract type, proposal requirement proposal due date, and selection criteria. Proposal due date will generally be between 7 and 15 calendar days. However, more or less time may be necessary based on requirements. These examples may be:

a. Proposal Requirements:

Technical Approach
Key Personnel
Quantities/hours of personnel by labor categories
Other Direct Costs (ODCs)
Risks
Period of Performance
GFP/GFE/GFI
Security (including clearance level)
Teaming Arrangement to include subcontracting
Certification Statement

b. The technical proposal information may be streamlined, e.g., the Government anticipates proposals consisting of 5-10 pages stating compliance or exception to TO requirements, risks, assumptions, and conflict of interest issues. Proposals shall not merely restate TO PWS requirements.

c. Cost proposals shall include detailed cost/price amounts of all resources required to accomplish the task, (i.e. man-hours, equipment, travel, etc.). As a minimum, the following data will be provided:

(1) Identify labor categories in accordance with the labor rates and the number of hours required for performance of the task. Cost proposals must be complete, which include all required information. The offeror must provide with complete prices, identification and rationale for all non-labor, and ODC cost elements and identify any Government Furnished Property (GFP) and/or Government Furnished Information (GFI) required for task performance.

(2) The awardee shall provide an original cost proposal to the KO. Cost reimbursable cost proposals must included, as a minimum, a complete Work Breakdown Structure (WBS), with labor categories and hours, which coincide with the indirect technical approach; development of loaded labor rates (breakout base rate and all indirect rates applied); estimated costs and indirect rates for ODCs (supplies, equipment, travel, etc.)

(3) Other Relevant Information: This information shall always be in writing and shall address other relevant information as required by the contract or requested by the TO proposal request.

(4) Unauthorized Work. The contractor is not authorized to commence task performance prior to issuance of a signed TO or verbal approval provided by the CO to begin work. Task Funding Restrictions. No unfunded and/or optional tasks are allowed.

(5) Contractors shall provide written notification to the KO, and ACO/COR, prior to adding any new labor category. The contractor shall submit a revised cost proposal to show original amount/award, proposed revised amount and difference.

(6) Task Order Issuance. TOs may be issued by mail or facsimile or via electronic commerce.

(7) Ombudsman Description. In accordance with FAR 16.505(a)(8), no protest under FAR Subpart 33.1 is authorized in connection with KO decision regarding fair opportunity or the issuance of a TO under this contract, except for a protest on the grounds that a TO increases the scope, period, or maximum value of the contract. Complaints from the contractors will be reviewed and ensure that all contractors are afforded a fair opportunity to be considered, consistent with the procedures in the contract.

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ANNUAL ORDERS FOR SERVICES

Services will be performed upon request of the Contracting Officer by the issuance of annual funding orders on or prior to 30 September for each fiscal year beginning on 1 October. Any changes in requirements, which may arise during the fiscal year and are not covered by the annual funding order may be added to the annual order after coordination between the Contracting Officer and the contractor, providing the ceiling on any individual funding order is not exceeded.

To enable timely issuance of an annual funding order, the contractor will submit a detailed budget estimate to facilitate analytical review and evaluation to the Contracting Officer and Commander, at a date to be determined. This budget estimate will identify prospective costs to be incurred during the next fiscal year.

On the basis of an approved budget, the Contracting Officer will issue an annual funding order that establishes cost ceilings. The contractor will prepare a monthly plan of expenditures by site based upon the annual funding order. The Government will not reimburse the Contractor for more than the approved cost ceilings as set forth in the annual funding orders and changes thereto.

If additional requirements, resulting in monetary changes, are identified by site staff after issuance of a funding order, the Contracting Officer will be notified in writing of the additional requirements. The Contracting Officer will notify the contractors of the additional requirements and request that the contractor provide a cost estimate for the additional requirements identified that exceed the annual funding order. Adjustments in the cost ceilings resulting from such additional requirements will be provided in writing to the contractor as a modification to the annual funding order.

If additional expenditures are identified by the contractor, the Contracting Officer will be notified in writing of the additional expenditures prior to their incurrence. The contractor will formal request an increase in the cost ceiling to the Contracting Officer. Any adjustments in the cost ceilings resulting from such requests will be provided in writing to the contractor as a modification to the annual funding order.

Limitations of Costs:

The cost to the Government for the performance of this arrangement will not exceed the cost ceilings set forth in the annual funding order(s), and the Contractor agrees to use their best efforts to perform the work specified, and to keep all obligations under this arrangement within such cost ceilings.

If at any time the Contractor feels that costs which it expects to incur in the performance of this arrangement in the next succeeding sixty (60) days when added to all the costs previously incurred, will exceed seventy-five percent (75%) of the total amount allotted to the arrangement, the contractor will notify the Contracting Officer in writing to that effect. The notice will state the estimated amount of additional funds required, and reason the additional funds are required, to continue performance for the period set forth in the order. Sixty (60) days prior to the end of the period specified in the order, the contractor will advise the Contracting Officer in writing as to the estimated amount of, and reasons for, additional funds, if any, that will be required for the timely performance of the work under the arrangement, or for such further period as may be specified in the order, or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the end of the period, set forth in the order, or an agreed date not substituted therefore, the Contracting Officer will terminate the arrangement pursuant to the provisions of the Termination clause on such date. If the contractor, in the exercise of their reasonable judgment, estimates that the funds available will allow them to continue to discharge their obligations hereunder for a period extending beyond such date, they will specify the later date in their request, and the Contracting Officer, at his/her discretion, may terminate this arrangement on that later date.

The only authorized agent to change cost ceilings is the Contracting Officer. The Government will not be obligated to reimburse the contractor for costs incurred in excess of the cost ceilings.

Availability of Funds for Next Fiscal Year:

The Government's obligation for performance of this arrangement is contingent upon the availability of appropriated funds from which payment for this arrangement purposes can be made. No legal liability on the part of the Government for payment of any money for performance under this arrangement beyond 30 September of any fiscal year shall arise unless and until funds are made available to the Contracting Officer for such performance, and notice of such availability, to be confirmed in writing by the Contracting Officer, is given to the contractor.

Changes:

The Contracting Officer may at any time, by written order, make changes in the annual funding order within the general scope of this arrangement.

If such changes cause an increase or decrease in the total cost of, or the time required for, performance of this arrangement, an equitable adjustment shall be made in the arrangement price or delivery schedule, or both, and the arrangement will be modified in writing accordingly.

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*** END OF NARRATIVE G 001 ***

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SECTION J - LIST OF ATTACHMENTS

<u>List of</u> <u>Addenda</u>	<u>Title</u>	<u>Date</u>	<u>Number</u> <u>of Pages</u>	<u>Transmitted By</u>
Attachment 033	INDUSTRY QUESTIONS AND ANSWERS			

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SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

I. BASIC CONTRACT AWARD

The basic contract award shall consist of Contract Line Item Numbers (CLINs) 0001AA and 0001AB for a 2-month (60 day) Transition Planning and Execution effort; 0001AC for Transition Phase-Out and CLIN 0008 for the accompanying Contract Data Requirements List (CDRL). All other CLINs consisting of Maintenance Operations, Supply Operations, Medical Operations, Information Management, Base Operations, Controlled Access Website, Liaison Support, CAP/CAS, CEB-IZ Operations, CEB-IZ Facilities and accompanying CRDLs are included in the ten remaining months of the base year and are included as four-single year evaluated options available through FY 2009.

Basic contract award will consist of Maintenance and Supply Services at Camp Arifjan, Kuwait, Maintenance and Supply Services at CEB-IZ should it come to fruition, and Liaison Support at HQ AFSC at a amount NTE \$150,000.00 per base year and 4 option years awarded to the primary awarded, as a minimum. Second and third awardee will be awarded as a minimum, Liaison Support at HQ AFSC at an amount NTE \$150,000.00 per base year and 4 option years.

CEB-IZ is an option to the basic contract and if exercised will be awarded to the primary awardee. The option consists of three CLINs, CEB-IZ Operations, CEB-IZ Facilities, and CEB-IZ Operations ODCs. CLIN 1010AA CEB-IZ Operations and CLIN 1010AC CEB-IZ Operations ODCs will be applicable for base year and up to four single-year evaluated options. CLIN 1010AB CEB-IZ Facilities will be priced to reflect an estimated total cost of \$50 Million for the base year. Option Years will not be priced for CLIN 1010AB.

Information to be submitted: Offerors shall provide information for each Factor or Sub-factor in the format and sequence identified in the solicitation. The offerors must provide information in sufficient detail to allow the Government to make a Best Value assessment of the offeror's past performance, technical/management information, cost/price information, and their small business utilization (for CONUS Task Orders only).

Proposal Evaluation: Proposals pertaining to technical/management information, cost/price information, and small business utilization (for CONUS Task Orders only) shall be evaluated only on their content. Assumptions, preconceived ideas, and personal knowledge or opinions for these factors not supported by material provided in the proposal will not be considered or used as a basis for evaluation.

However, the Government's evaluation of Past Performance may include data/information from sources other than those provided with the offeror's proposal.

A. Transition. Offerors should consider the scope and level of effort to ramp-up and transition to a fully operational status by 30 November 2004 while ensuring continuity of operations during the transition period. Offerors should consider the workload to be accomplished in accordance with Section C, PWS, Appendix A.

1. Transition Planning.
2. Transition Execution.
3. Transition Phase-Out.

B. Maintenance Operations (Level of Effort/Staffing). Offerors should develop skill levels on the following: (1) the workload in Section J, Attachment 1 and 2; equipment density lists in Exhibit D, (2) Representational Equipment Density List, Exhibit D; (CENTCOM AOR site map and Camp Arifjan, Kuwait site map) Attachment 4, (3) the GFE/GFP for Camp Arifjan, Kuwait available in Exhibit E. Any additional GFE/GFP required will be separately priced. Costs associated with additional GFE/GFP will be identified in Cost Proposal Volume III. (4) Format-Maintenance Direct Labor Spreadsheet, Attachment 15. Manning levels, work hours, etc., derived must be consistent with the offeror's management concepts presented in Volume II. For pricing purposes, offerors should assume all material (repair parts, consumables, etc.) will be purchased through a Government Supply System.

C. Supply Operations (Level of Effort). Offerors should consider the workload in Section J, Attachment 1 and 2, the equipment density list in Exhibit D and the GFE/GFP for Camp Arifjan, Kuwait available in Exhibit E. Any additional GFE/GFP required will be separately priced. Costs associated with additional GFE/GFP will be identified in Cost Proposal Volume III. Manning levels, work hours, etc., derived must be consistent with the offeror's management concepts presented in Volume II. For pricing purposes, offerors should assume all material (repair parts, consumables etc.) will be purchased through a Government Supply System.

D. Medical Operations. Offerors should consider the workload in Section J, Attachment 1 and 2, Class VIII Medical Equipment Density List in Exhibit F considering the capabilities and limitations of the site in Attachment 4. Manning levels, work hours, etc., derived must be consistent with the offeror's management concepts presented in Volume II. For pricing purposes, offerors should assume all material (repair parts, consumables etc.) will be purchased through Government Supply System.

E. Contractor Acquired Purchases. Offerors should consider the workload to be accomplished in accordance with attachments 1 and 2. CLIN for Contractor Acquired Purchases is Cost Only. General and Administrative (G&A) will be paid on material IAW contractor disclosed accounting practices, within the parameters set forth in the solicitation. The offeror's proposed G&A rate (to be applied to

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reimbursable dollars) should be specified in the proposal. Further, it will be paid through the reimbursable line and correspondingly is part of the NTE ceiling. Specifically, the direct costs and associated G&A cannot exceed \$500,000.00 per year. The offeror shall use the surrogate NTE price of \$500,000.00 for each performance year (base year and 4 option years) in the cost proposal.

F. Information Management. Offerors should consider the workload associated with supporting the computer equipment shown in Section J, Exhibit G in accordance with attachments 1 and 2.

G. Base Operations. Offerors should consider the workload in Section J, Attachment 1 and 2, the representational equipment density list in Exhibit D considering the capabilities and limitations of the site in Attachment 4, and the GFE/GFP for Camp Arifjan, Kuwait available in Exhibit E. Manning levels, work hours, etc., derived must be consistent with the offeror's management concepts presented in Volume II. For pricing purposes, offerors should assume all material (repair parts, consumables etc.) will be Government provided.

H. Liaison Support. Offerors should consider the workload to be accomplished in accordance with attachment 1.

I. Controlled Access Website. Offerors should consider the workload to be accomplished in accordance with attachments 1 and 2.

J. CEB-IZ SOW. Offerors should consider the workload and assumptions to be accomplished in accordance with attachment 027, CEB-IZ SOW.

1. CEB-IZ Operations (Level of Effort). Offerors shall develop skill levels and pricing based on a general staffing plan IAW attachment 029. For pricing purposes, offeror should assume all material is purchased through Government Supply System.

2. CEB-IZ Facilities (Level of Effort). Offerors will be responsible for establishing a maintenance/supply operations in extremely austere working conditions. (e.g. a plot of land). For pricing purposes, offerors shall use attachment 030 to identify facility costs.

3. CEB-IZ Operations ODCs (Other Direct Costs). Offerors shall develop pricing based on Other Direct Costs such as sponsorship, legal representation, employee mobilization/demobilization, visa fees, work permits, etc., required for performance of the CEB-IZ Operation.

If an offeror wants evaluation credit for the experience or capability of proposed team members, affiliates, subcontractors, or others that are not inherently controlled by the offeror, the offeror should provide firm commitments in the form of proposed subcontracts, letters of intent, valid offers, purchase agreements, letters of commitment, or other means which provides evidence of the likelihood of the proposed performance. Clear identification of the work to be performed by other team members, affiliates, subcontractors, or others should be provided.

NOTE: The Technical/Management Evaluation Team will evaluate the direct labor staffing information provided in the offeror's presentation. The staffing plan must be consistent with the cost/price proposal. Offerors must include adequate rationale to support their staffing plan. The submitted rationale must demonstrate the offeror's understanding of the Performance Work Statement.

The following workload/hours of operation assumptions can be made for the first task order to be performed at Camp Arifjan, Kuwait. The contractor shall establish regular duty hours, subject to ACO approval. The standard workweek shall be 48 hours (6 days x 8 hours per day). Hours worked beyond 48 shall be considered overtime. The contractor will operate the facility 2 shifts a day, 12 hours a shift, 7 days a week, 52 weeks a year. Foreign Nationals (FNs) should be IAW Kuwaiti Labour Laws. The Contractor shall be available on a 24 hour-a-day basis to meet surge or emergency requirements as directed by the Government. The contractor may be required to perform high-priority missions on short notice.

II. VOLUME I - PAST PERFORMANCE INFORMATION

General. For the purpose of submitting proposals, "recent" is defined as occurring within the past three (3) years prior to the solicitation's initial closing date. Offerors shall provide a brief narrative explanation of how/why they believe their experience is relevant (see definition of relevant below); however, the Government reserves the right to determine whether an item/service is the same or similar.

Past Performance: Sources available to the Government other than the contractor's proposal will be used to evaluate past performance. Sources such as, but not limited to, contracting and pre-award offices at other commands may be used to gather information. In addition, the Government has the right to consider information regarding contractor performance up to the date of award.

The Contracting Officer (CO) requests Past Performance Information, on Attachment 9 (PRAG Form 3) of the solicitation, be provided 15 days prior to the due date of the Request for Proposal. All Volume I Past Performance Information shall be provided with the proposal submission. The contractor shall submit 2 hard copies (1 hard copy marked ORIGINAL and 1 additional hard copy) as well as five (5) electronic copies on CD-ROM of Volume I and PRAG Forms 1-3 (Microsoft Office 2000 compatible (Word/Excel)).

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Proposals are limited to 35 pages.

A. Past Performance Data Submission Requirements. Offerors are expected to demonstrate they possess relevant past experience in the following areas: maintenance of similar equipment, management of ammunition, control of Government property, operation of a Government supply system, hand-off of equipment, quality management and establishment of operations (activities involved in establishing an efficient operating facility-from facility design through construction and final prove out). Past performance data is required for the offeror, individual team or joint venture members, and major subcontractors, which perform critical functions/tasks on this contract/project.

1. Relevant Contracts: Information regarding all Federal Government contracts/projects, which meet the definition of relevant contracts/projects (see below), shall be submitted. Information regarding relevant state and local Government contracts/projects and/or commercial contracts/projects may be included if the Federal Government contracts/projects do not demonstrate adequate relevant experience in all areas of the statement of work. It is the responsibility of the offeror to convey the relevancy of any contract cited. Relevant contracts/projects are those:

- a. of similar size, scope and complexity;
- b. which were awarded or commenced within three (3) years prior to the closing date of this solicitation;
- c. were awarded or commenced more than three (3) years ago, but were completed within one year of the closing of this solicitation, or
- d. are on-going contracts/projects; and
- e. for joint venture/teaming arrangement, where the managing partner was also managing partner in another joint venture/teaming arrangement.

2. Forms: The forms listed below and included in Section J, Attachments 7-9, will be completed by the offeror. PRAG Form 4 at Section J, Attachment 10 is provided for reference only.

PRAG Form 1: (Attachment 7): Summary of Relevant Contract/Project

PRAG Form 2: (Attachment 8): Summary of Environmental Compliances on Relevant Contracts

PRAG Form 3: (Attachment 9): Contract References

PRAG Form 4: (Attachment 10): Contractors Past Performance Questionnaire

B. Volume I Past Performance, Format and Contents.

1. Introduction:

- a. Provide an Executive Summary of the offeror's management team composition with brief descriptions of important aspects of the offeror's proposed approach, organizational composition, and/or experience, which the PRAG should consider in its assessment of performance risk.
- b. Provide a Summary of Relevant Contract/Project Experience, PRAG Form 1 (Attachment 7), completed for all relevant contracts/projects. This form serves as the master reference for all of Volume I. The offeror shall assign a reference number to each contract/project listed and shall use this number throughout Volume I, in narratives, charts or forms, when it refers to this contract or experience or events associated with this contract.

2. Cost Control:

For each contract listed in PRAG Form 1, provide a bar chart that reflects the negotiated cost baseline compared to the actual costs incurred for each of the past three (3) years. If actual costs for the current year are not available, provide the projected cost estimate. Offerors shall address any causes for overruns, which exceed two (2) percent of the negotiated baseline, and efforts it took to control costs and reduce the risk and magnitude of future overruns. Discuss how business practices/controls on past contracts, resulting in cost under runs, are relevant to this requirement.

3. Technical and Quality Compliance:

The offeror should discuss how technical and quality competencies and unique abilities obtained by past experience on similar projects will be translated into increased probability that the technical requirements in the Statement of Work will be successfully accomplished. Discussions would include proven competencies on similar projects which would apply to the maintenance of similar material, management of ammunition, control and accountability or similar property of use a relevant supply system, handoff of equipment and quality management

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and establishment of operations (activities involved in establishing an efficient operating facility-from facility design through construction and final prove out). Discuss how business practices/controls on past contracts resulting in exceeding contract requirements are relevant to this requirement. Offerors shall provide any examples of national quality awards or quality program certifications that provide evidence of the offeror's commitment to quality. The offeror shall identify and address the causes and outcome of any Show Cause Letter, Cure Notice or contract termination received due to the offeror's failure to satisfy technical requirements of the contracts/projects.

4. Risk Management Performance:

a. Management/Teaming Experience. The offeror shall describe its prior management experience with similar projects, including oversight of subcontractors. For offerors who have formed a joint venture/teaming arrangement for the purpose of submitting an offer on this RFP, identify the managing partner of this joint venture/teaming arrangement. Further, the offeror shall provide examples where the managing partner of this joint venture/teaming arrangement was the managing partner of other joint ventures/teaming arrangements, if applicable. Offerors should also identify those contracts/projects where any of the joint venture/teaming arrangement contractors, or subcontractors, have worked together in the past. Discussions in this section should include how management efforts facilitated meeting milestones and overall project completion.

b. Problem Resolution. The offeror should provide examples of problems experienced during similar projects and how they were resolved. Identify where corporate resources, outside those specifically assigned to the project, were drawn upon to resolve pragmatic problems or issues. Discussion should include any impact to cost, schedule and contract performance.

c. Environmental Compliance. The offeror shall provide a general assessment of their relationship with Federal and State Regulatory Agencies. The offeror shall complete the Summary of Environmental Non-Compliance Form, PRAG Form 2, for all citations, including criminal penalties, civil penalties, and/or consent orders/agreements received, on any of the PRAG Form 1 listed contracts from the United States Environmental Protection Agency or state environmental regulatory agencies.

d. Safety Culture. The offeror shall describe how it has incorporated a safety culture throughout its organization or on specific contracts. The offeror shall also provide (in either a chart or a table) OSHA reportable statistics maintained on the contract referenced in PRAG Form 1, and shall compare those statistics to industry average rates on annual basis for the past three (3) years. The offeror shall provide accident reports for all accidents during the past three (3) years on the contracts referenced in PRAG Form 1 where injuries resulted in permanent or partial disability, fatalities, or property damage that exceeded \$20,000. (Accident reports will not be included in the Volume I page count.)

5. Customer Satisfaction:

a. Past Performance Questionnaire, PRAG Form 4 (Attachment 10), will be provided to the references listed on PRAG Form 3 (Attachment 9) and other persons with knowledge of the offeror's performance. The Government reserves the right to determine to whom and for which contracts questionnaires will be sent to ensure that a fair sampling of past performance is considered. This form is provided for reference only.

b. Offerors shall complete the Contact/Project References Form, PRAG Form 3 (Attachment 9), and provide references for the Government to contact to verify information obtained by the PRAG for purposes of assessing an offeror's performance risk. References shall be provided for each contract/project listed on PRAG Form 1 (Attachment 7). For Federal Government contracts, these points of contact will normally be the Procuring Contracting Officer, the Administrative Contracting Officer, the Government Program Engineer of Contracting Officer's Technical Representative. For other contracts, the references should be customer points of contact with knowledge of the offeror's past performance. It is the responsibility of the offeror to ensure that all information included on this form is current, accurate and complete.

c. Offerors are reminded that both data submitted by the offeror and data independently obtained by the Government may be used to evaluate the offeror's past performance and may be used as a basis to determine performance risk. Since the Government may not contact all of the references provided by the offeror, it is incumbent upon the offeror to fully explain the relevance of the data provided and to ensure that the data is current, accurate and complete. Proposals and PRAG forms that do not contain the requested information risk failing to receive credit for aspects of their past experience which may improve their performance risk rating. In addition to the information specifically requested for review, the offeror may also provide any information relevant to the subfactors listed in Section M to assist the Government in its evaluation.

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Two separate Technical/Management Information proposals are required for the following efforts:

1. Camp Arifjan, Kuwait
2. CEB-IZ, Iraq

FOR CAMP ARIFJAN, KUWAIT:

Technical Management Volume II shall contain the offeror's Technical and Management Proposals and will be comprised of two parts as stated below. The contractor shall submit 2 hard copies (1 hard copy marked ORIGINAL and 1 additional hard copy) as well as two (2) electronic copies on CD-ROM of Volume II-Technical/Management Information (Microsoft Office 2000 compatible (Word/Excel)). Proposals are limited to 35 pages.

A. Section One of Proposal One. The first section will provide the offeror's concept for Personnel Management to include: Transition, staffing plan and key personnel. Transition planning is critical to the Government and should be emphasized in the proposal. The transition portion should describe all major activities of the transition starting with contract award, or Phase-in, through full performance of the contract. Other schedule attributes are duration of task, required resources and when and what Government involvement is required. Describe how continuity of operations will be maintained. The offeror should address key personnel, their qualifications, availability and length of commitment to this program, related work experience, and performance record. Discuss recruitment and retention of personnel, turnover-matching personnel with workload, obtaining security clearances, and training. Provide any innovation and/or unique approaches that will apply to and benefit this program.

B. Section Two of Proposal One. The second section will provide the offeror's concept for management of operations. Provide an organizational chart of the proposed organization with direct and indirect personnel strengths and discuss the methodology used to develop the organization. The offeror's plan should address the offeror's management concepts and technical plan for accomplishing the maintenance requirements in the PWS. The proposal should address tasks performed by direct and indirect personnel to support transition, maintenance operations, supply operations, medical operations, contractor acquired purchases, information management, base operations, facilities and liaison support. In addition to a complete description on indirect labor, the proposal should include:

(1) Maintenance Direct Labor Spreadsheet, Attachment 15. (Spreadsheet is not counted against the 35 pages limit) When preparing the Maintenance Direct Labor Spreadsheet, Direct Labor must be separately identified for each of the following work elements:

- (a)TI
- (b)BII/COEI
- (c)Lube Order
- (d)A-Level Service
- (e)Corrective Maintenance
- (f)Preservation/Stenciling
- (g)Exercising
- (h)Other

Note: Work elements can be subdivided into sub-elements but must be rolled up to the identified work elements.

(2) The following workload calculation assumptions should be made:

- (a) All direct man-hours will be identified in spreadsheets. The skill sets should be identified for all shops.
- (b) These hours will be clearly identified in the cost proposal.
- (c) The equipment density list represents workload (reset) from beginning of month one (1)through month twenty-four (24).
- (d) For the first 18 months of maintenance: 24 hours per day, 7 days per week, twelve (12) hour shifts, two (2) shifts per day, for fifty-two (52) weeks per year.
- (e) Months 19 through 24: Direct labor will ramp down (linearly) to (6) days a week,eight (8) hour shifts, one (1) shift per day, for fifty-two (52) weeks per year.

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(f) After 24 months the density list represents the steady state workload. Equipment will be store in CH Warehouses, with maintenance performed IAW TM 38-470.

(g) Agricultural Cleaning: one wash bay with 25% utilization, one shift per day.

(h) Corrective Maintenance: Reset workload for corrective maintenance shall be at 200% of(Lube Order (LO) plus A-level service). For future items without A-Level Services over Lube Order Corrective Maintenance will be calculated at 100% of all other Direct Labor Hours spent on that LIN.

(1) Reset TI's take 100% more time than steady state TI's due to Delayed Desert Damage (DDD) requirements.

(2) Flexibility to change quantity and skill of maintenance personnel to changes in equipment density.

(3)Supply Direct Labor Spreadsheet, Attachment 21, (spreadsheet is not counted against the 35 pages limit) when preparing the Supply Direct Labor Spreadsheet, Direct Labor must be separately identified for each of the following work elements:

- (a) Receive and Issue
- (b) Preservation, Packaging, and Storage
- (c) Shelf Life Items
- (d) Inventory
- (e) Movement Support Team
- (f) Transportation
- (g) Container Support
- (h) Other

Note: Work elements can be subdivided into sub-elements but must be rolled up to the identified work elements.

(4) The following workload calculation assumptions should be made:

(a) All direct man-hours will be identified in spreadsheets. The skill sets should be identified for all functional areas.

(b) For the first 18 months: 24 hours per day, 7 days per week, twelve (12) hour shifts, two (2) shifts per day, for fifty-two (52) weeks per year.

(c) Months 19 through 24: Labor will ramp down (linearly) to six (6) days a week, eight (8) hour shifts, one (1) shift per day, for fifty-two (52) weeks per year.

(d) 40% of assets by line item/quantity on the density list will require receipt transactions.

(e) 40% of the assets by line item/quantity on the density list will require issue transactions.

(f)100% of inventory at transition and inventory requirements as stated in the PWS.

(g) Average of 2000 Class 9 requisitions per month.

(h) Average receipt of 250- 20-foot ISO containers per month.

(i) Average shipment of 250 20-foot ISO containers per month.

(j)After 24 months the density list represents the steady state workload.

FOR CEB-IZ, IRAQ:

The following assumptions should be made when offerors submit their proposals for CEB-IZ:

1. Land and access to land provided.
2. Estimated \$50M in facilities will be funded. See Attachment 030.
3. CEB-IZ Operations will run a simple 8-hour shift. No Overtime. Annual Staffing will be IAW Attachment 029.

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Volume II: For CEB-IZ:

The technical proposal will be prepared in enough detail that if the CEB-IZ option is exercised the awardee can execute the proposal with only minor changes. How operations will be established and how long it will take are critical to the Government and should be emphasized in this proposal. The proposal should include:

1. Methodology for establishing operations
 - a. Initial start up team
 - b. Personnel Issues: ramp-up, hiring procedures, POMing, etc.
 - c. Facility construction
 - d. Life Safety
 - e. Full operations
 - f. Purchasing, including local
 - g. Cost Control/Monitoring
2. Timeframe/Milestones: including the following milestones:
 - a. Overall/Critical
 - b. Proposal Modification/Review Process
 - c. Key Review
 - d. Coordination/Approval

IV. Volume III - Cost/Price Information

Volume III shall contain the offeror's Price/Cost proposal information. Offerors shall include a copy of the schedule located in Section B of the solicitation with their supporting cost information. The contractor shall submit 6 hard copies (1 hard copy marked ORIGINAL and 5 additional hardcopies) as well as two (2) electronic copies on CD-ROM of Volume III-Cost/Price Information (Microsoft Office 2000 compatible (Word/Excel)).

A. Financial Information. The offeror shall provide for itself and its major subcontractors, which exceed \$550,000 dollars during each 12-month performance period, financial information sufficient to allow the Government to make a determination as to the company's financial condition. Financial statements should pertain to the business unit(s) that will actually be performing the work. The following list is to be used as a guideline, however, deviation from the format specified below will not be considered grounds for disqualification from the competition so long as the information provided constitutes a reasonable substitute:

(1) The most recent three years of financial statements (preferably audited). (Note: the submission of unaudited financial statements will delay the evaluation process.) The Government reserves the right to audit all unaudited financial statements.

(2) Financial statements should include, at a minimum, the following for each company:

Balance Sheet
Income Statement
Statement of Cash Flow
Footnotes to the Financial Statements
Copy of the Certified Public Accountant's Opinion regarding the Financial Statements submitted.

(3) A copy of the current annual report, if available.

(4) Any additional information provided in the offeror's (including prime and/or subcontractors) submission package will be considered. Examples of other information include: current part year financial statements, current open credit lines and pro formal financial statements for future years. This information will be used to evaluate your firm's financial capabilities. If the company to be performing the work is a division of a parent company where the parent company is financially responsible for the operations of the division, audited financial statements for the parent company will suffice. In this case, the company should provide legal documentation to support the existence of such a relationship. If the company to be performing the work is a subsidiary of a parent company where the parent company is not financially responsible for the operations of the subsidiary, audited financial statements of a parent company are generally not a sufficient substitute unless one of two conditions exists:

i. The company obtains, and furnishes to the contracting officer, a written supplement to the CPA firm's existing statement regarding the parent company's financial statements. This supplement should state clearly that the independent auditor has reviewed the subsidiary's or division's financial statements as submitted in response to this RFP, and has found them to be an accurate representation of that business unit's financial

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condition as of the date of those statements.

ii. The parent company submits to the contracting officer, a letter of commitment, signed by an official with the authority to bind the firm, stating that the parent company assumes financial responsibility for the performance of this subsidiary of subordinate company in the performance of this contract.

iii. If the company to be performing the work is a joint venture, limited liability company, or similar type of entity, the company should submit the financial statements of all the participating firms. This includes any financial statements, pro forma or otherwise that exist for the performing entity. The company should also submit legal documentation clearly disclosing the conditions of the business arrangement and the attendant financial terms.

B. Cost Format Information.

1. Two separate cost proposals are required for the following efforts:

Part 1-Camp Arifjan, Kuwait

Part 2-CEB-IZ (Iraq)

The offeror shall submit the required cost information as detailed below in two separate volumes.

2. If work is to be performed by two or more divisions (or subsidiaries) within the prime contractor, a separate cost proposal shall be submitted for each division or subsidiary for its portion of the effort in excess of 550,000 dollars.

3. The offeror shall provide a cost proposal prepared in accordance with FAR 15.403-5, 15.408 Alt IV, the Table at 15-2, and the format shown in Section J, Attachment 6. In addition to the six (6) hard Master copies of the fully supported cost proposal documentation, the offeror shall provide two (2) electronic copies of their cost proposal spreadsheet in Microsoft Excel. data may be on 3.5-inch disks or on CDs. Offerors shall provide one (1) copy of their cost proposal directly to their DCAA office. Spreadsheets shall contain all formulas and algorithms, shall be in the same format as the cost proposal, and shall calculate proposed costs. For CPAF CLINs, each element of cost shall be documented completely to show the basis and rationale used to arrive at the amount proposed, and the proposal shall be properly cross-referenced. Supporting information for each cost element must be adequate for evaluators to determine the cost buildup and include all rates, hours, escalation, cost data sources, methodology and assumptions used. Explanations should address the mechanics of the detailed calculations, (i.e. pivot tables, lookup tables, cell name definitions) The offeror's electronic proposal will be utilized to compute the impact of the most probable cost adjustments.

4. The following supporting data shall be submitted for each CLIN as described below. This data also shall be included within an appropriately crossed referenced supporting narrative.

a. Labor. Offerors shall provide a breakdown of labor classifications, which show the number of personnel in each classification, their estimated hours, the labor rates used and their basis, and the total cost. The offerors will identify the number of productive and nonproductive hours per person per year. Nonproductive hours are defined as hours expended for non-work time such as vacation, holiday, sick leave, and other personal leave. The offerors should state the number of hours for each of these elements. The offerors should explain how the nonproductive hours will be accumulated and charged.

b. Overhead. Rates will be separately identified for work on site and work at other locations.

c. CPAF CLINs. The offeror will propose a Base Fee and Award Fee.

d. Inflation Rates. For all Cost Reimbursable Contract Line Items, offerors shall use the following percentages in their calculations. These percentages were recently issued by the Department of Defense, which reflect the latest Office of Management and Budget economic assumptions.

For 2004 use 2.7%

For 2005 use 2.8%

For 2006 use 2.7%

For 2007 use 2.8%

For 2008 use 3.1%

For Firm Fixed Price pricing, each offeror should make its own assumptions and use its own judgment regarding inflation rates.

If proposed costs for Performance Year (PY) 2004 through FY 2008 do not change, except for escalation, the prime contractor and subcontractors are not required to provide support data beyond the grand summary and

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CLIN Format A level. If the Contracting Officer deems it appropriate during the process of evaluating proposal, he/she reserves the right to request that the required cost information be completed down to the sub-CLIN level for all or some of the CLINs. Further, the Contracting Officer may require submittal of cost information from subcontractors/vendors whose proposal falls below the threshold of \$550,000, depending on the level of subcontractor involvement.

e. CLIN 1006AA-Liaison Support (Firm Fixed Price): The offeror shall bid NTE \$150,000.00 for the base year. This amount shall include all applicable overhead, G&A and profit. The offeror should make its own assumptions and use its own judgment regarding inflation factors for option years 1 through 4.

f. CLIN 1006AB-Travel Expenses for Liaison (Cost Only): For evaluation purposes each offeror shall propose travel for 4 trips per year (1 per quarter) for one person from Rock Island, Illinois to Camp Arifjan, Kuwait.

g. CLIN 1007 is Cost Only. General and Administrative (G&A) will be paid on material IAW contractor's disclosed accounting practices, within the parameters set forth in the solicitation. The offeror's proposed G&A rate (to be applied to reimbursable dollars) should be specified in the proposal. Further, it will be paid through the reimbursable line and correspondingly is part of the ceiling. Specifically, the direct costs and associated G&A cannot exceed \$500,000.00 per year. The offeror shall use the surrogate price of \$500,000.00 for each performance year (base year and 4 option years) of the contract in the cost proposal.

h. CLIN 1010AA-Operations Support: The offeror shall propose a fully burdened labor rate for each labor category as provided in the RFP. (see Attachment 031). Format E shall be used to provide the fully burdened labor rates. Format B shall be used to propose the labor hours. For evaluation purposes, the offeror shall bid a forty-hour workweek for each labor category. No overtime pay shall be included. The offeror shall utilize the inflation rates provided in the RFP for pricing option years 1 through 4.

i. CLIN 1010AB-Facilities: Each offeror shall utilize the surrogate price of \$50,000,000.00 for the base year only for evaluation purposes. Option Years will not be priced. The surrogate price of \$50,000,000.00 shall include all applicable overhead, G&A, fee, etc.

j. CLIN 1010AC-ODCs: The offeror shall develop pricing for ODCs such as sponsorship, legal representation, employee mobilization/demobilization, visa fees, work permits, etc., required for performance of the CEB-IZ Operations.

k. Cost/Price Formats

(1) Cost/Price Formats A through E shall be used by the offeror as a supporting breakdown for the information on the first page of the cost proposal (see FAR Table 15-2). Cost/Price Formats A through E are provided in Section J, Attachment 6. Instructions for completing these formats are given below.

(2) The Cost/Price Proposal shall be traceable to the CLIN structure provided in Section B of the solicitation.

(3) For the purposes of this acquisition, a distinction is made between the terms "subcontractor" and "vendor". A vendor supplies an unmodified commercial product and only pricing data is required. A subcontractor provides services and/or modified commercial products and is required to submit information other than cost or pricing data in accordance with FAR 15.403-3 or cost or pricing data in accordance with FAR 15.403-4 on those products and services when the total of the materials and services exceeds 550,000 dollars during the initial contract award period.

l. Format Instructions.

(1) Cost/Price Format A. This format shall be used to summarize the total proposed price by cost element and by Government fiscal year. The Summary Format A should reflect the total offer (including the prime contractor, subcontractors, vendors, and interdivisional transfers). The General and Administrative (G&A) costs and profit/fee dollars under the prime contractor should include the prime's G&A and profit applied to subcontractors and interdivisional effort, if applicable. The totals from lines 12 (Total Cost), 13 (Profit/Fee), and 14 (Total Proposed Price) should coincide with the data contained on the first page of the cost proposal.

(a) Cost/Price Format A shall also be used to prepare a cost matrix for each CLIN summarizing the proposed cost/price by cost element and by Government fiscal year and reconciling these costs to the total proposed price shown on the Summary Cost/Price Format A. CLINs, that are not separately priced are not listed on these formats.

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(b) Major subcontractors (those whose products and services exceed 550,000 dollars during the initial award period) also should prepare a Summary Format A, and Format A for all appropriate CLINs as discussed above.

(2) Cost/Price Format B Series (B, B-1, and B-2). This series provides information regarding Direct Labor Costs.

(a) Format B. This format provides a Summary of Direct Labor Costs by position description and Government fiscal year. The prime contractor and each major subcontractor should provide a Summary Format B for each CLIN as appropriate. The total line at the bottom of each Format B should support the Direct Labor figure on the corresponding Cost/Price Format A.

(b) Format B-1. This format provides data to support the Summary of Direct Labor Costs contained within Format B. Specifically, Format B-1 provides a Summary of Direct Labor Rates by position-description and Government fiscal year. The prime contractor and each major subcontractor should provide a summary of Format B-1.

(c) Format B-2. This format also provides data to support the Summary of Direct Labor Costs contained within Format B. Specifically, Format B-2 provides a Summary of Direct Labor Hours by position-description and Government fiscal year. Hours should be broken out by standard and overtime. The prime contractor and each major subcontractor should provide a Summary Format B-2 for each CLIN as appropriate.

(3) The Cost/Price Format C Series (C, C-2, and C-3). This series provides information regarding Other Direct Charge (ODC) Costs.

(a) Format C. This format provides a Summary of ODC Costs by item and Government fiscal year. The prime contractor and each major subcontractor should provide a Summary Format C for each CLIN as appropriate. The total line at the bottom of each Format C should support the Other Direct Costs figure on the corresponding Cost/Price Format A.

(b) Format C-1. This format provides supporting data for services included in the Summary of ODC Costs in Format C. Specifically, Format C-1 provides a Summary of the ODC Unit Costs, namely, a summary of data related to the materials and services included in the proposal as other direct charges. The form provides space to list an item code (if available/used), item description, source (vendor), basis for selecting the source, basis for the unit cost estimate, unit cost, state tax if appropriate, and the total unit cost (unit cost plus tax). There are also columns available to indicate (yes or no) if G&A and/or Fee will be applied to the item. The prime contractor and each major subcontractor will be applied to the item. The prime contractor and each major subcontractor should provide a summary Format C-1.

(c) Format C-2. This format also provides the supporting data for services included in the Summary of ODC Costs in Format C. Specifically, Format C-2 provides a Summary of ODC Quantities by item description and Government fiscal year. The prime contractor and each major subcontractor should provide a summary Format C-2 for each CLIN as appropriate.

(d) Format C-3 and Summary Format C-3. This format provides data on Travel Costs. The summary of the Format C-3 total travel costs should be shown as one line on the corresponding Format C form. Format C-3, Summary of Travel Costs by FY, provides data to support the ODC travel costs. The prime contractor and each major subcontractor should provide Summary Format C-3 by FY for each CLIN as appropriate.

(4) Format D, Summary of Indirect Rates. This format provides summary data regarding the indirect rates used by the offeror. It should include rates such as direct labor overhead, G&A, various escalation rates, and the facilities capital cost of money, if any. The Format D summary rates should be supported by additional data, as necessary. The prime contractor and each major subcontractor should provide a summary Format D.

Format E, Summary of Fully Burdened Labor Rates, provides summary data on the fully burdened (including Profit) rates for CLIN 1010AA-5010AA. The data should include breakouts of labor categories (as provided in the RFP), base labor rates, direct and indirect labor adders, total composite rates and clarification narratives. The format includes the following: Column 1 will contain the Year(base or option years). Column 2 will provide the proposed labor categories. Column 3 will provide the base rates. Columns 4 and 5 (extended to as many columns as necessary) will provide the direct and indirect labor adders (including profit). (Extend columns as necessary

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so each adder has its own column). Column 6 will provide the composite (fully burdened) rate. Column 7 will provide any appropriate clarification remarks. Note: Additional columns and rows may be added to clarify the breakout of any cost elements.

(5) Supporting Data: The following supporting data also shall be included in an appropriately reference supporting narrative.

(a) Labor. A breakdown of labor classifications shall be required showing the estimated hours, number of personnel, rates used, and total cost (the Cost Format B series may be used). The basis for the rates used shall be fully explained. Also, company pay scales must be provided showing the company classification and pay range. In support of Volume II.c.2, the offeror shall display all pay grade salary ranges (both current and proposed). Offerors should submit proposals that are in compliance with the Kuwaiti Labor Laws (see Attachment 003).

(b) Fringes, Labor Overhead, Other Overhead, Indirect Factors. The fringes, overhead and indirect factors must be broken down into the individual elements that they cover to include separate breakouts for work performed on-site or work performed at the contractor home office. These elements should be fully explained as to how the amounts were computed, both in figures and narrative.

(c) Overtime. Offeror shall include all cost for overtime to support work at the site. No other overtime shall be proposed unless it can be shown that this is cost effective. The offeror shall include an explanation of the basis upon which the overtime was computed.

(d) Pay Differential. If it is the offerors policy to pay its employees a differential due to work on swing and graveyard shifts or at remote locations, such differential shall be included in the cost estimate and explained with figures and words.

(e) General and Administrative Expense. An explanation of the base and rate used to compute the amount proposed shall be required. The rate shall be broken down into the individual elements of which it is comprised and any services that are provided to the contract through G&A shall be listed and explained.

(f) Fee. The offeror shall include the proposed Base Fee and Award Fee for the CPAF CLINs in accordance with Section B of the solicitation for the CPAF CLINs. The offer shall include the proposed profit on the FFP CLINs in accordance with Section B of the solicitation.

(6) IAW Section J, Attachment 18, the offeror shall provide two separate pivot table databases for Part 1-Camp Arifjan. The databases are provided in Section J, Attachment 18. The offeror shall utilize the EXCEL formats provided to input the required data for submission with the cost proposal. The prime contractor shall incorporate the proposals into the databases submitted by each major subcontractor. The databases shall match the data submitted in the cost proposal. In the event the Government requires revised cost proposals, the offeror shall submit revised databases that agree with the revised cost proposal. Two separate databases are required as follows:

(a) Labor Database: Each labor category shall be input for each SubCLIN and performance year. For example, if ten separate labor categories are performing work in subCLIN 1001, Performance Year 1, each labor category must be listed in Column (F) of the database along with the corresponding labor hours, productive hours, etc. Formulas may be utilized within the database to perform various calculations. Column size may be adjusted as necessary. The offeror may insert as many rows as necessary into the database. Numerical values in each column shall be formatted the same way throughout the database. Any narrative that is repeated shall be spelled and formatted the same way throughout the database, i.e. Position Title, Column (F). If no input is required, the cell shall be left blank. Do not change the data already shown in the database.

(b) Total Cost Database: All costs for each subCLIN and Performance Year shall be input into the database. Formulas may be utilized within the database to perform various calculations. Column size may be adjusted as necessary. Numerical values in each column shall be formatted the same way throughout the database. Any narrative that is repeated shall be spelled out and formatted the same way throughout the database, i.e. Offeror Name, Column (D). If no input is required, the cell shall be left blank. Do not change the data already shown in the database.

(7) IAW Section J, Attachment 18, the offeror shall provide a pivot table database for Part 2-CEB-IZ. The database is provided in Section J, Attachment 18. The offeror shall utilized the EXCEL

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format provided to input the required data for submission with the cost proposal. The prime contractor shall incorporate the proposals into the databases submitted by each major subcontractor. The database shall match the data submitted in the cost proposal. In the event the Government requires a revised cost proposal, the offeror shall submit a revised database that agrees with the revised cost proposal. The database required is as follows:

(a) Labor Rates Database: The offeror shall propose a base rate, overhead, fringes, etc., for each labor category provided in the database. Formulas may be utilized within the database to perform various calculations. Column size may be adjusted as necessary. Numerical values in each column shall be formatted the same way throughout the database. Any narrative that is repeated shall be spelled and formatted the same way through the database, i.e., Offeror Name Prime or Sub (Column D). Do not change the data already shown in the database. If no input is required, the cell shall be left blank.

V. Volume IV-Small Business Utilization (This will only be for efforts (issued through a Task Order) performed CONUS). The contractor shall submit 2 hard copies (1 hard copy marked ORIGINAL and 1 additional hard copy) as well as two (2) electronic copies on CD-ROM of Volume IV-Small Business Utilization (Microsoft Office 2000 (Word/Excel)). Proposals are limited to 35 pages Courier New 10 font.

1. All offerors (small, large and foreign) are required to identify the extent to which the following small businesses and educational institutions will be utilized in the contract:

a. Small Businesses (SBs), Veteran-Owned Small Business (VOSB), Service Disabled Veteran-Owned Small Business (SDVOSB), Small Disadvantaged Businesses (SDBs), Women-Owned Small Businesses (WOSBs), Historically Underutilized Business Zone (HUBZone) Small Businesses, hereinafter all referred to as SB; and

b. Historically Black Colleges, Universities and Minority Institutions (HBCU/MI's).

2. For Small Businesses, as identified by the size standard for the North American Industry Classification System (NAICS) Code applicable to this solicitation, the offeror's own participation as a SB or HBCU/MI is to be identified and will be considered in evaluating small business utilization.

3. Small Business Utilization

a. The offeror is to provide in the format below; company name, products/services and the estimated dollar value, type of SB, HBCU/MI's, Large Businesses who would participate in the proposed contract, estimated total SB subcontracting dollars, and the estimated total contract value.

SB TYPE ESTIMATED \$ VALUE PRODUCT/SERVICE COMPANY NAME

TOTAL SB \$ _____

LARGE BUSINESS ESTIMATED \$ VALUE PRODUCT/SERVICE COMPANY NAME

EST. TOTAL CONTRACT \$ _____

EST. TOTAL SUBCONTRACTING \$ _____

B. Realism-All offerors are to provide a detailed description of their methods used to promote, monitor and small business utilization, as prescribed by FAR 52.219-8, in contracts performed within three years prior to the initial solicitation closing date for the same or similar items:

(i) Large business offerors shall document their performance, using information prescribed by FAR 52.219-9 "Small Business Subcontracting Plan" in contracts within three years prior to the initial solicitation closing date, for the same or similar items.

(ii) The documentation shall include their actual performance in utilizing SB and HBCU/MI contractors, such as

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the most recent SF294 for each relevant contract.

(iii) If the large business proposes substantially different small business utilization than experienced on similar work in the past, they must explain how they will accomplish that higher/lower proposed level.

(iv) Large businesses that have not had a contract in the past three years incorporating FAR clause 52.219-9, shall so state.

*** END OF NARRATIVE L 002 ***